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**“Used Clothes Recycling Programme”  
Enrollment Form**

**Part A: Premise Information**

Name of Premise: \_\_\_\_\_ (English)  
\_\_\_\_\_ (中文)

Address: \_\_\_\_\_  
\_\_\_\_\_

Please select suitable items:

- |                 |                          |               |                          |                     |                          |
|-----------------|--------------------------|---------------|--------------------------|---------------------|--------------------------|
| Hong Kong       | <input type="checkbox"/> | Eastern       | <input type="checkbox"/> | Southern            | <input type="checkbox"/> |
|                 |                          | Wan Chai      | <input type="checkbox"/> | Central and Western | <input type="checkbox"/> |
| Kowloon         | <input type="checkbox"/> | Yau Tsim Mong | <input type="checkbox"/> | Sham Shui Po        | <input type="checkbox"/> |
|                 |                          | Kowloon City  | <input type="checkbox"/> | Wong Tai Sin        | <input type="checkbox"/> |
|                 |                          | Kwun Tong     | <input type="checkbox"/> |                     |                          |
| New Territories | <input type="checkbox"/> | Kwan Tsing    | <input type="checkbox"/> | Tsuen Wan           | <input type="checkbox"/> |
|                 |                          | Yuen Long     | <input type="checkbox"/> | North               | <input type="checkbox"/> |
|                 |                          | Sha Tin       | <input type="checkbox"/> | Sai Kung            | <input type="checkbox"/> |
|                 |                          |               |                          | Tuen Mun            | <input type="checkbox"/> |
|                 |                          |               |                          | Tai Po              | <input type="checkbox"/> |
|                 |                          |               |                          | Islands             | <input type="checkbox"/> |

Occupation Permit (DD/MM/YYYY): \_\_\_\_\_

No. of Flats: \_\_\_\_\_

香港地球之友慈善有限公司

Friends of the Earth (HK) Charity Limited

香港屈臣道 2 號海景大廈 A 座 13 樓 1301 - 1302 室

Unit 1301-1302, 13/F, Block A, Sea View Estate, 2 Watson Road, Hong Kong

電話 phone: (852) 2528-5588

傳真 fax: (852) 2529-2777

網址 website: <http://www.foe.org.hk>



Contact Information:

1. Management Company :

Management Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Tel No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

2. Owners' Corporation / Incorporated Owners (OC / IO)

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Tel No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Part B: Programme Information**

Required Number and Size of Recycling Bin(s):

Type of Recycling Bin		Quantity
Bin	Large : 120cm(L) x120cm(W) x 193cm(H)	
	Medium: 107cm(L) x 107cm(W) x 193cm(H)	
	Small : 92cm(L) x 92cm(W) x 152cm(H) <sup>Note 1</sup>	

Note 1: Small size recycling bin is temporarily out of stock.

Recycling Bin Location:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

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Authorized Signature: \_\_\_\_\_

Authorized Property Company/  
Owners' Corporation / Incorporated Owners Chop: \_\_\_\_\_

Date: \_\_\_\_\_

(Effective Date: August 2017)

**Terms & Condition:**

1. The entity signing this Enrolment Form ("Agreement") to participate in this Used Clothes Recycling Program by Friends of the Earth (HK) Charity Limited ("FoE") is called the "Partner".
2. Partner hereby designates one of the three spots marked on the premises layout plan as 1, 2 and 3 (in the order of descending preference) as attached (the "Spot") to place the recycling bin which is reasonably convenient to estate residents for depositing used clothes and printer cartridges for recycling. In the event that the Spot has to be subsequently changed to a location other than 1, 2 or 3 above, Partner shall inform FoE at least fourteen (14) days in advance of any relocation of the recycling bin to allow both parties to agree on an alternative Spot. In case no agreement is reached after the 14-day period, either Partner's decision of the alternative Spot shall carry or FoE may terminate this Agreement by a seven (7) days' notice.
3. Partner agrees to do the following while the recycling bin is placed on the premises:
  - (a) put up signage to advise residents that (i) the recycling bin is solely for the purpose of used clothes and printer cartridges collection and shall not be tampered with or damaged; (ii) the following items are not suitable for recycling: uniform, underwear, socks, event tee, worn out clothes and bedding ("Non-Accepted Items"); and (iii) used printer cartridges should be properly wrapped before depositing them into the bin;
  - (b) allow FoE or its authorized nominee to enter the premises at designated time and date at regular intervals to access the Spot to collect and remove the items in the recycling

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- bin;
- (c) assist in the disposal of Non-Accepted Items at a place reasonably convenient to FoE;
  - (d) perform reasonable patrol and surveillance of the Spot to prevent vandalism, tampering or otherwise damage to the recycling bin, and immediately notify FoE if it becomes aware of any damage or malfunction of the bin; and
  - (e) on reasonable written notice by FoE, permit FoE or its authorized nominee(s) to enter the premises to access the Spot to inspect and carry out maintenance or repair services of the recycling bin. Partner agrees that FoE shall be responsible for all maintenance and repair costs of the bin unless such is reasonably proven to arise from or are caused or contributed by any acts or omissions, negligence or wilful misconduct of Partner who shall then be responsible for the resulting cost.
4. Partner acknowledges that the recycling bin is FoE's and/or the out-sourcing operator's property which is provided for use under this recycling program "as is" without warranty of any kind, express or implied, including fitness of any particular purpose. FoE shall not be responsible for any misuse or abuse of the bin whilst in possession of Partner or any damages to persons or property whatsoever and howsoever they may arise from or be related to the bin.
5. Partner shall be responsible for promptly reporting all claims relating to the recycling program.
6. All rights, title and interests to any materials depositing in the recycling lie with FoE.
7. This Agreement shall commence from the date of signature by both parties and continue until terminated by either party by a seven (7) days' prior written notice. Upon termination of this Agreement:
- i. any antecedent rights and obligations will not be affected; and
  - ii. Partner must ensure that on the request of FoE that it or its nominee(s) is granted access to the Spot to remove the bin.
8. This Agreement shall be governed by the laws of Hong Kong SAR.